

RAYAT SHIKSHAN SANSTHA

.....COLLEGES – SATARA/ KHARGHAR/ PUNE

TENDER DOCUMENT

FOR

INTERIOR FURNITURES

OF

.....COLLEGES – SATARA/ KHARGHAR/ PUNE

**Last date for submission of Sealed Tender: at 5.00 PM on
24-10 -2018**

**Opening of Sealed Tenders (Price Bid): at 10.00 AM on
- -2018**

Tender to be submitted to:

Secretary, Rayat Shikshan Sanstha, Satara.

Contractor has to **must provide** below their:

E- MAIL id:

Contact No:

Postal address: _____

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NOTICE INVITING TENDER (NIT)

NAME OF WORK :INTERIOR FURNITURE OF COLLEGE

Sealed tenders are invited for the above mentioned work from eligible agencies / contractors / firms.

NAME OF APPLICANT SHOULD BE CLEARLY WRITTEN ON EACH SEALED COVERS.

1	Name of the work	INTERIOR WORKS OF NEW OFFICE FOR STP/ TATA TECH.
2	Date and Time where tender forms are available for sale. (From _____ to _____)	From 11.00 a.m. on <u>15- 10-2018</u> to Upto 12.00p.m on <u>24-10-2018</u>
3	Time and last date of submission of Tender	Up to 5.00 p.m. on <u>24-10-2018</u>
4	Place, Time & Address for submission of tender/contact person /telephone no/email address.	Address: The Secretary, Rayat Shikshan Sanstha Rayat Head Office,Satara. Tel :
5	Date, Time and Place of opening of tenders: Contact person details: Name _____ Contact no. _____	Mr.Sourabh Mahamulkar Cont.- 9860057646 Originds.satara@gmail.com
6	Quantum of Earnest Money Deposit (EMD) ` _____ drawn in favour of _____ Payable at _____	Rs 35,000/- (DD-DRAWN IN FAVOUR OF THE SECRETARY, RAYAT SHIKSHAN SANSTHA, SATARA
8	Terms of payment of Bills-	20% advance and 70% at completion and 10% retention to be released 3 months after full and satisfactory completion.
9	(Penalty clause) Liquidated Damages	In case of delay a penalty @ the rate of 1% of the value of the work per week subject to a maximum of 10% (as per the value of work) would be strictly imposed.
11	Stipulated time for completion of the work/supply.	45 DAYS.
12	Validity period of the tender.	10 days after tender notice.
13	Taxes	Rates quoted should include all Taxes.
14	Security deposit (only of selected tender)	Rs.50,000/- (DD- DRAWN IN FAVOUR OF THE SECRETARY, RAYAT SHIKSHAN SANSTHA, (OF EACH COLLEGE SEPERATELY.)

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Dully filled-in Tender Document shall bear the **signature and seal of contractor on all pages** (otherwise the tender shall be summarily rejected) and such tender document shall be submitted in two separate sealed cover addressed to The Secretary, Rayat Shikshan Sanstha,..... COLLEGE – SATARA/ KHARGHAR/ PUNE; on or before the Date & Time stipulated above.

The D.D./ B.C. of E.M.D. shall be submitted along with the tender document in the sealed cover (otherwise the tender shall be summarily rejected). The contractor has to must provide their E-mail id, contact nos. and postal address on bid documents. Henceforth, all official communication shall be through E-mail and SMS.

The name of work should be clearly subscribed on respective sealed cover of EMD and price bid. Content/ paper/ sheet/ drawing should not be either altered or detached from the original tender document issued.

The tender shall be summarily rejected, if any one of the above said requirements has not been complied with.

The reserves the right to cancel or postpone or modify the tenders at any stage without assigning any reason.

**THE SECRETARY,
RAYAT SHIKSHAN SANSTHA
SATARA**

SPECIAL CONDITIONS OF TENDER

TENDER FOR INTERIOR FURNITURE WORKS OF COLLEGE

Sealed tenders are invited in for INTERIOR WORKS OF COLLEGES are invited from reputed contractors.

1. Contract documents consist, detailed plans, technical specification, schedule of quantities of the various classes of work to be done, and the set of 'conditions of contract' to be compiled with by the person whose tender may be accepted.
2. Tenders which should always be placed in envelope, with the name of the project written on the envelopes will be received till - -2018 up to 3 PM in the office of The Secretary, Rayat Shikshan Sanstha, at head office, satara.
3. The contractors should quote in figures as well as in the words the rates, and amount tenders by them. The amount for each item should be worked out and the requisite totals given. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates, figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall be taken as correct. If the contractor does not work out the amount of an item or it does not correspondent with the rate written either in figure or in words then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly the rates quoted by the contractor will be taken as correct and not the amount.
4. The tender document must be filled in English and all the entries must be made by the hand and Written in ink. If any of the documents are missing or un-signed, the tender shall be considered invalid.
5. Earnest money amounting to Rs 35,000/-- is to be deposited with the tender in the form of Demand Draft / Banker's Cheque payable at SATARA and drawn in favor of The Secretary, Rayat Shikshan Sanstha .otherwise the tender is liable for rejection.
6. The acceptance of a tender will rest with the Competent Authority, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received, without assigning any reasons. All tenders in which any of the prescribed conditions are not fulfilled, or are incomplete in any respect are liable to be rejected.
7. Tender containing any condition leading to unknown / indefinite liability, are liable to be summarily rejected.
8. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
9. The tenderer should quote their (own) rates for undertaking the work.
10. Time is the essence of the contract. The work should be completed in **45 days** from the date of the work order issued to the contractor to commence the work.

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11. It will be obligatory on the part of the tenderer to tender and sign the tender documents for all the component parts and that, after the work is awarded, he will have to enter into an agreement for each component with the competent authority in the .
12. The tenderer should visit the site to ascertain the working conditions and local authority regulations / restrictions if any and other information required for the proper execution of the work.
13. The quantities of various items given in the schedule of quantities are approximate. The quantities of work may vary at time of allotment / execution of work. reserves the right to omit / delete any item(s) of work from the schedule at the time of allotment / before. Contractor will be paid for the actual work done at the site duly verified by the concerned official of the .
14. The unit price shall be deemed to be fixed price. In case of extra items where similar or comparable items are quoted in the tender, extra rates shall be based on tender rates.
15. The work has to be started within 7 (Seven) Days from the date of receipt of work order/ mark out at site; whichever is later. In case of work not being started within this stipulated period, the reserves the right to cancel the work order duly forfeiting the Earnest money deposit
16. No employee of the is allowed to work as a contractor for a period of 2 years of his/her retirement from Services without previous permission of the . This contract is liable to be cancelled, if either the contractor or any of his employees is any time to be such a person who had not obtained the permission of as aforesaid before submission of the tender or engagement in the contractor's service.
17. Contractor should get approval of the samples of materials in advance with 's Architect/Engineer before use of the same in the work
18. has the right to offer the contractor to modify the old material wherever/ whenever necessary instead of new supplies
19. The tenders shall summarily rejected, if any one of the above said requirements has not been complied with.
20. The will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever
21. 20% advance and 70% at completion and 10% retention to be released 3 months after full and satisfactory completion.
22. Period of taking up the final bill will be after satisfactory virtual completion or the date of submission of the final bill whichever is later.
23. Extra item may be included in interior and contractor will be paid separately for that as per market rates.
24. The contractor must be willing and able to undertake interior fitout works at Kharghar, Navi Mumbai and Hadapsar, Pune and Satara.
25. Rates should be valid for 12 months from the date of quote, no additions to the given rates will be done in any condition.

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26. Rates should include all possible taxes, transportation, onsite furniture fitting, site cleaning after and before work.
27. Tenders should consider possible fluctuation of current market rates, no additional amount will be paid in any condition if, any changes from government, regarding taxes and policies regarding product demanded by college has been done.

**THE SECRETARY,
RAYAT SHIKSHAN SANSTHA.**

READ, UNDERSTOOD AND ACCEPTED

SIGNATURE OF THE CONTRACTOR WITH SEAL

DATE:

GENERAL SPECIFICATIONS

Unless specified otherwise and whether specified in the schedule of quantity or not, the contractor shall adhere to following general specification/ guideline for the items of schedule of quantities.	
1	All plywood shall be conforming to MR GRADE. The plywood so manufactured shall stand guarantee for borer resistant, termite resistant, Moisture resistant and fungus resistant.
2	All laminate (provided on all exposed surface) shall be conforming to IS : 2046-1995 and shall be of 1mm in approved regular shade/ of 1.00 mm in approved premium shade and shall be fixed in combination of multiple color , shades as approved.
3	Godrej/ Europa/Euro/ Inox, locks of instructed type shall be provided to all door, storage units, drawer etc.
4	All storage/ side units shall be fixed with box hinges and the drawers shall slide on telescopic channels and all inside surfaces of these shall be fixed with 0.8mm thick laminate whether specified in the schedule of quantity or not.
5	The design pattern indicated in the tender drawings is tentative only and the final design pattern and the shades of the laminate to be used shall be decided at the site by the Architect in charge..
6	Wherever specified the working tops shall be laid with float glass cut to shape and edges polished. The position of wire managers shall be cut to shape precisely.
7	Provisions shall be made within the partitions/ Tables/counters/work places wherever necessary to enable conduit for electrical and LAN cabling.
8	Keyboards of approved quality to be used.
9	For any type of deviation (to any of above or subsequent instructions), contractor has to procure/ obtain the written instruction of the Engineer-in-charge for the purpose otherwise shall not do.
10	Any discrepancy in the site conditions shall be brought to the notice of the Engineer in charge.
11	The contractors shall visit the site and understand themselves the site conditions, the possible working hours and the resources available, etc., before quoting for the tender.

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**LIST OF APPROVED MANUFACTURERS / NATURAL SOURCES OF MATERIALS TO
BE USED IN THE INTERIOR WORKS SUBJECT TO THE APPROVAL OF SAMPLES BY
THE EMPLOYER
Furniture works**

APPROVED BRANDS / MAKES OF MATERIALS Brand are to be used in the sequence mentioned.		
SR NO.	MATERIALS	BRANDS
1	PLYWOOD	Greenply / True wood / Century / Archid
2	LAMINATES	Formica / Greenlam / Royal touch / Archid / Bloom / Century /
3	veneers	Greenply / Duro / Durian / Century.
4	BINDING MATERIALS	Fevicol / Movico / Araldite / Jivanjhor / Micropure / Vamicol.
5	HARDWARE, LOCKS, CHANNELS,	Godrej / Europa / Euro / Inox, Hettich/, Haffle.
6	KEY BOARDS CHANNELS	Hettich, Haffle.
7	CHAIRS, SOFAS, CENTER TABLES	As Aproved by authorities

NOTE :

The contractor shall use only above mentioned material or the equivalent make of which Prior written approval is obtained from the Engineer-in-charge. All materials shall confirm to Laid down specifications. The contractor shall take this into account while tendering rates / Prices.

READ, UNDERSTOD AND ACCEPTED

SIGNATURE OF THE CONTRACTOR WITH SEAL

DATE:

DECLARATION

I/We have inspected the site of COLLEGES AT SATARA/ KHARGHAR/ PUNE and I/We have made me/ us fully acquainted with the local conditions in and around the sites of works and Lay out drawings of works, drawings of each items etc. complete.

I/We hereby declare that I/ We have carefully gone through the conditions laid down in the Notice Inviting Tender, General notes, General Conditions of Contract, Special conditions, Schedule of approximate quantities and rates , Form of Agreement, General Specification, Approved manufacturers/ natural source of materials, Technical Specifications of schedule of quantities, and clearly understood all the same and on the basis of the same I/ We have quoted our rates in the Schedule of Quantities (Tender document) attached with the tender documents.

I/ We hereby declare that, in particular during execution of all works at site; it will be my/ our sole responsibility to strictly adhere to/ meticulously follow the General Specification, Approved manufacturers/ natural source of materials, Technical Specifications of schedule of quantities, all drawings of layout and items.

For any type of deviation (to any of above or subsequent instructions), it will be my/ our responsibility to obtain the written instruction of the Engineer-in-charge for the same failing which it shall be deemed that I have carried out any such deviations at my own and I shall be duty bound to replace the all deviated material/ works from the site at my/ our cost as well as I shall be liable to penalized by the employer as deemed fit and for all such loses made thereof, I/ we shall not have any right to arbitrate in any manner.

I/ We hereby declare that I/ We shall obtain necessary drawings of items from employer in time and also shall uniformly maintain such progress as may be directed by the employer to ensure completion of same within the target date/ time as mentioned in the tender document.

Date:

Signature and seal of Contractor/ Tenderer

Witness:

- 1.
- 2.

Total Amount Put to Tender (In words) :-

ANY CLARIFICATIONS SOUGHT AFTER OPENING OF THE TENDERS WILL NOT BE ENTERTAINED AT ANY CASE.

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Rayat Shikshan Sanstha's

INTERIOR FURNITURE OF OFFICES AT SATARA/KHARGHAR/PUNE

(NOTE- BELOW QUANTITIES ARE ONLY FOR SATARA BRANCH. RATES OF SINGLE ITEM WILL BE CONSIDERED FINAL AT ALL OTHER BRANCHES RESPECTIVELY. FINAL QUANTITY WILL BE DECLERED BY EACH COLLEGE SPERATELY ACCORDING TO THEIR REQUIREMENT AND MODIFICATIONS.)

Tender Form

RATE SHECDUCLE					
S. NO.	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1	'L' shape working table – W.S-1 , as per details attached with keyboard tray with telescopic sliding channels , out of 18mm thick commercial ply for support, table top, footrest & all necessary frame work.1 mm thick laminate of approved shade and make in colors as specified if any should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate.The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate.	Nos.	7		
2	File cabinet, - CAB-1 , as per details provided out of 18mm thick commercial ply for support, & all necessary frame work. 1 mm thick laminate of approved shade and make if any should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate. 6mm glass for door shutters as details provided,The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate.	Nos.	13		

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3	Reception table,- REC. TABLE , as per details attached with keyboard tray with telescopic sliding channels , out of 18mm thick commercial ply for support, table top, footrest & all necessary frame work. 12mm glass top with edge chamfer.1 mm thick laminate of approved shade and make if any should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate.The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate.	Nos.	1		
4	Reception side desk CAB-3 , as per details provided out of 18mm thick commercial ply for support, & all necessary frame work. 1 mm thick laminate of approved shade and make if any should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate,The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate.	Nos.	1		
5	Working table side desk CAB-2 , as per details provided out of 18mm thick commercial ply for support, & all necessary frame work. 1 mm thick laminate of approved shade and make if any should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate,The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate.	Nos.	2		
6	FACULTY TABLE , as per details provided out of 18mm thick commercial ply for support, & all necessary frame work. 1 mm thick laminate of approved shade and make if any should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate,The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware of approved make. All open edges of ply covered with Laminate.	Nos.	2		

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7	<p>CEO TABLE, as per details attached with keyboard tray with telescopic sliding channels , out of 18mm thick commercial ply for support, table top, footrest & all necessary frame work. 12mm glass top with edge chamfer.1 mm thick laminate of approved shade and make,should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate.The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate.</p>	Nos.	1		
8	<p>CIM TABLE, as per details attached with keyboard tray with telescopic sliding channels , out of 18mm thick commercial ply for support, table top, footrest & all necessary frame work. 12mm glass top with edge chamfer.1 mm thick laminate of approved shade and make,should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate.The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate.</p>	NOS	1		
9	<p>Computer table, -C.T., as per details attached with keyboard tray with telescopic sliding channels , out of 18mm thick commercial ply for support, table top, footrest & all necessary frame work. 1 mm thick laminate of approved shade and make,should be pasted over exposed ply surface, table should be made in set of three as shown in main layout, partition ply of 18mm thick should be provided above table top, with both side laminate, table should have all necessary electrical wiring outlets.</p>	NOS	24		

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10	HIGH DESK as per details attached, out of 18mm thick commercial ply for support, table top, footrest & all necessary frame work. 1 mm thick laminate of approved shade and make,should be pasted over exposed ply surface	Nos.	8		
11	LOCKERS as per details provided out of 18mm thick commercial ply for support, & all necessary frame work. 1 mm thick laminate of approved shade and make if any should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate,The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate. Total 64 compartments.	Nos.	1		
12	STUDENTS COUNTER, as per details provided out of 18mm thick commercial ply for support, & all necessary frame work. 1 mm thick laminate of approved shade and make if any should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate,The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate.	NOS	1		
13	ACCOUNTS COUNTER, as per details provided out of 18mm thick commercial ply for support, & all necessary frame work. 1 mm thick laminate of approved shade and make if any should be pasted over exposed ply surface & inside to be finished with 0.8mm off white laminate,The accessories such as brush finished stainless steel handle for drawers & shutters, cable guard, magnets, hardware shall be of approved make. All open edges of ply shall be covered with Laminate.	NOS	1		

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14	CONFERENCE TABLE as per details attached, out of 18mm thick commercial ply for support, table top,& all necessary frame work. 1 mm thick laminate of approved shade and make,should be pasted over exposed ply surface, 12mm glass with edge chamfer and polish on table top.	Nos.	1		
15	PRINT CENTER ,as per details attached, out of 18mm thick commercial ply for support, table top,& all necessary frame work. 1 mm thick laminate of approved shade and make,should be pasted over exposed ply surface.	Nos.	1		
16	HIGH STOOL , as per details attached, body is s.s. and seat with leather finish cushion.	Nos	16		
17	VISITOR/CONFERENCE CHAIRS , as per details attached, body is s.s. and seat/hand rest, with leather finish cushion. Non adjustable, relax chair.	Nos.	15		
18	COMPUTER CHAIRS , as per details provided, with hydrolic seat adjustment, cushion with fabric finish, hand rest in body plastic material, moving/revolving chair.	Nos.	24		
19	EXCECUTIVE CHAIRS , as per details provided, with hydrolic seat adjustment, cushion with leather finish, hand rest in cushion leather finish material, moving/revolving chair.	Nos.	2		
20	STAFF CHAIRS , as per details provided, with hydrolic seat adjustment, cushion with fabric finish, hand rest in body plastic material, moving/revolving chair.	Nos.	15		
21	TUTION CHAIRS , as per details attached, body is s.s. and seat in pvc material with writing flap.	Nos.	48		
22	AIRPORT CHAIRS , as per details attached, body is s.s. and seat and back in leather cushion, in a set of 3	Nos.	3		
23	SINGLE SEATER SOFA , of clear sitting 0.60x0.60m each, with soft leather cushion fully covered.	Nos.	4		
24	GLASS CENTER TABLE of 0.90mx0.60m	Nos.	1		
GRAND TOTAL					

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Date:

Signature and seal of Contractor/ Tenderer

Total Amount Put to Tender (In words) :-

Technical / Price bid

- Origin Design Studio
Architects and Planners, Satara